

Joy Reigns Lutheran Church  
Audio/Video Technician  
Job Posting

**Our Vision:** An authentic community renewed by God's grace to transform the world.

**Our Mission:** To grow as followers of Jesus, welcoming each person, and doing God's work in our community and the world.

**Job Title:** Audio/Video Technician

**Purpose:** Produce the best possible atmosphere for worship through sound and video reinforcement. This includes, but is not limited to, creating the best music mix possible, creating an audio mix that meets the mood the pastor/worship leader wants to convey, and supporting the audio needs of the people involved with the church service. Create full program mix for live and streaming services. Test and prepare video/streaming systems and equipment for use. Ultimately, glorify God through providing excellent audio/video services.

**Hours/time commitment:** Part-time. Five hours/week including Sunday morning worship and special services such as Christmas Eve.

**Reports to:** Music Director

**Qualifications:**

- Desire to work hard, independently, and with integrity
- Ability to work in a team atmosphere in a constantly changing environment
- Effective communication skills
- Good organizational skills
- Displays knowledge of own limits, strengths, and opportunities to grow
- Follower of Jesus preferred
- Reliable and detail oriented
- Either has experience mixing audio successfully in the live environment OR are willing to attend training and work alongside a mentor.
- Either has experience in recording/streaming successfully in the live environment OR are willing to attend training and work alongside a mentor.
- Ability to think quickly and react/trouble-shoot properly in high stress situations.
- Willing to attend training sessions and read/watch other training material for improving existing skills.

**Responsibilities:**

*Pre-service*

- Perform proper sound check; includes gain settings, monitor mixes, proper volume settings, and the eq/mixing process, as well as setting up system for streaming worship service
- Check with the music director and pastor for schedule and any schedule changes

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*During service*

- Responsible for adjusting sound levels during service as needed
- Responsible for following Pastor's direction and musicians' direction during services. For example, boosting monitor levels, turning on/off wireless mic
- Responsible for recording/streaming the service
- Responsible for providing a distraction-free service as it relates to audio/video production

*Post-service*

- Talk with the band to find out if issues existed for them during service
- Note any broken/faulty equipment and take it out of service if possible
- View recorded video for any issues or problems

**Additional Responsibilities:**

- Provide tech support for congregational meetings, typically held after church
- Provide tech support for Wednesday evening practices and/or extra practices, as needed
- Train volunteers in operating sound equipment and effective mixing
- Train volunteers in operating recording/streaming equipment
- Adhere to the principles set forth in the JRLC Employee Handbook (TBD)
- Perform any other duties as assigned