**GOOD SHEPHERD EVANGELICAL LUTHERAN CHURCH**

**YOUTH MINISTRY LEADER**

**JOB DESCRIPTION**

Job Title: Youth Ministry Leader

Reports to: Pastor/ Congregation Council

**POSITION SUMMARY**

This position is primarily responsible for the Good Shepherd Lutheran Church (GSLC) Youth Ministry, which emphasizes faith, service, social and recreational activities for middle and high school students in a safe, God­ centered environment. The Youth Ministry Leader will design and manage programs to achieve the ELCA definition of youth ministry: "Youth ministries are youth and adults working together so youth might continue to grow and participate in their baptismal relationship with their Lord, others, themselves and their world through the means of grace and the congregation's ministries of proclamation, teaching, worship, community, witness, and service.” The Youth Director is responsible for working closely with the Education & Youth Ministry Teams and the Pastor to ensure proper coordination of activities; and has responsibility to coordinate activities with others/volunteers in the effective operation of the youth ministry. This is a part time, salaried staff position with an average of 10-12 hours per week.

# QUALIFICATIONS

1. A sense of call to ministry with youth.

2. Experience in youth ministry in a paid or volunteer capacity or other experience working with youth.

3. Regular involvement in a community of faith.

4. A track record as a positive role model with high standards of personal character and integrity.

5. An understanding and appreciation of Lutheran theology.

6. Ability and willingness to recruit, train, and manage volunteers.

7. Creative, relevant, “outside the box” thinker, not afraid to talk about issues or address questions while always pointing at Jesus.

8. Willingness to be active in the worship and ministry of GSLC.

9. Musical ability is a plus.

10. Knowledge of First Aid and CPR is desirable, or the willingness to attend training.

11. Comfort with, and knowledge of, youth culture.

12. Ability to pass a background check as required.

# ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Exemplify Christian ethics and lifestyle, setting a positive example in actions, speech, and interpersonal relationships both at church and in the community;
2. Build relationships with young people and their families;
3. Coordinate regular youth events/ meetings held at least once a month unless an event is scheduled on a meeting day;
4. Establish a Good Shepherd Annual Youth Calendar, with approval of the Pastor and Youth Ministry Team;
5. Support participation in Synod and ELCA sponsored youth activities and retreats;
6. Pursue the possibility of summer mission trips for High School Youth;
7. Effectively communicate youth group information to youth, families and the congregation through regular meetings, church publications, newsletters/ announcements, temple talks, e-mail, etc.;
8. Coordinate youth activities with other church functions, to avoid conflicts in scheduling and use of facilities;
9. Participate occasionally in Confirmation activities;
10. Seek opportunities to integrate youth activities with other church events;
11. Enlist and organize volunteers to assist with meetings and special events;
12. Document expenses and reimbursements according to church guidelines, and coordinates same with the Treasurer/Bookkeeper;
13. Serve as a member of and participates in Youth Ministry Team meetings;
14. Provide reports on activities and expenditures to Youth Ministry Team;
15. Attend weekly meetings with Pastor for supervision and coordination;
16. Participate as able and appropriate in youth program workshops compensation for continuing education;
17. Provide leadership, insight and compassion in all that this position provides as we all grow in our spiritual journeys;
18. Ensure that all duties and job functions are completed in such a fashion that confidentiality is maintained;
19. Attend plays, concerts, art exhibits, sporting events, etc. in which a young people are involved and/or visit with young people and their families in their homes or other non-church places;
20. Maintain compliance with our Child Protection Policy;
21. Assure adequate chaperones for youth events, particularly overnight activities in accordance with our Child Protection Policy;
22. Pray Regularly for youth and their families;
23. Participate regularly in the worship life of the congregation.

This job description may be modified in writing by consent of all parties in the annual renewal evaluation period.